



**CORPORATE HEALTH AND SAFETY COMMITTEE –  
10TH OCTOBER 2007**

**SUBJECT: CORPORATE HEALTH AND SAFETY GROUP**

**REPORT BY: DIRECTOR OF THE ENVIRONMENT**

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**1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the latest discussions that have taken place in the Corporate Health and Safety Group.

**2. SUMMARY**

- 2.1 The Corporate Health and Safety Unit is responsible for developing corporate strategies and policies to facilitate the effective management of health and safety across the Authority.
- 2.2 Each Directorate takes responsibility for managing their own health and safety and employs as a minimum a Senior Health and Safety Officer, and a Health and Safety Officer, to provide advice and support to Managers.
- 2.3 The Corporate Health and Safety Group consists of the Health and Safety Manager and the Senior Health and Safety Officer from the Corporate Health and Safety Unit, Directorate Senior Health and Safety Officers and Management Representatives, Property Services, the Occupational Health Manager and the Emergency Planning Manager. The Group is chaired by the Head of Public Protection and meets on a monthly basis. The purpose of the group is to ensure consistency of advice and interpretation of legislation, to share information and develop coherent cross directorate strategies, to effectively manage health and safety risks within the Authority.
- 2.4 The notes of the meeting, held on 22nd August 2007, are attached, as Appendix 1 for your information. The next meeting will take place on 18th October 2007.

**3. RECOMMENDATION**

- 3.1 That the contents of the report be noted.

Author: Emma Townsend, Health and Safety Manager, Ext 3708  
Consultees: Anthony O'Sullivan, Director of the Environment.  
Steve Delahaye, Head of Public Protection Ext 5316  
Councillor David Poole, Cabinet Member  
Health and Safety Professionals Group  
Corporate Health and Safety Group

Appendix 1:  
Notes of Corporate Health & Safety Group Meeting held on 22nd August 2007